

COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4
<p>(1) Topic (one sentence description of the decision being sought)</p> <p>(2) Who will take decision</p> <p>(3) Give date or period within which decision is to be taken</p> <p>(4) Directorate contact (include e-mail and telephone)</p>	<p>(5) Principal Groups/Organisations to be consulted before decision is made</p> <p>(6) Method of consultation (external only [if applicable])</p>	<p>(7) Name of person(s) to whom representations can be made (e-mail/telephone)</p> <p>(8) When should they be made by (closing date)</p>	<p>(9) List background documents submitted to Cabinet/Cabinet Member in respect of the decision</p> <p>(10) Is this information unrestricted or exempt?</p> <p>(11) Date first entered in Notice</p>
<p>KEY 061/18/19</p> <p>(1) To approve the purchase of a new Financial Management System and Budget Monitoring system</p> <p>(2) Cabinet</p> <p>(3) 1 April 2019</p> <p>(4) Victoria Baldwin (<a href="mailto:Victoria.baldwin@dover.gov.uk">Victoria.baldwin@dover.gov.uk</a>; 01304 872112)</p>	<p>(5) Internal users, EKH, Civica</p> <p>(6) Working groups, e-mail</p>	<p>(7) Victoria Baldwin (<a href="mailto:Victoria.baldwin@dover.gov.uk">Victoria.baldwin@dover.gov.uk</a>; 01304872112)</p> <p>(8) 31 March 2019</p>	<p>(9) Cabinet report, Budget 2019/20 and Medium-Term Financial Plan</p> <p>(10) Unrestricted</p> <p>(11) 1 March 2019</p>
<p><b>Brief Details of Item:</b> (Please provide information about the contents of this item and the reason for decision.)</p> <p>To approve the purchase of a new financial management system (including budget monitoring and fixed asset register), allowing the Council to move to a cloud-based solution that will provide system efficiencies.</p>			
<p><b>Deadline for Item:</b> (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)</p> <p>1 April 2019 (operational, to commit to a realistic implementation timetable).</p>			